



City of Litchfield Park
PLANNING SERVICES
DESIGN REVIEW BOARD APPLICATION

214 W Wigwam Boulevard
Litchfield Park AZ 85340
(623) 935-5033
(623) 935-5427 FAX

For Office Use Only			
Date Filed	_____	Hearing Date	_____
Case Number	_____	Zoning District(s)	_____
Filing Fee	\$ _____		

Address and/or Location: _____

Name (please print) OWNER or AGENT

Address Suite #

City State Zip Code #

Area Code & Phone Number

I hereby certify that the information contained herein is correct, and that I am authorized to file an application on said property, being either the owner of record or authorized to file on behalf of the owner. I am aware that if this application is approved, all conditions of the approval must be reflected on drawings submitted for a Building Permit.

SIGNATURE

Pre-hearing Consultation: has been held is requested is waived

The Design Review Board meets as needed. You will be notified of the meeting date and time.

APPLICANT OR AUTHORIZED REPRESENTATIVE MUST BE PRESENT AT THE MEETING.
AUTHORIZATION MUST BE IN WRITING.

Please include the following with this application:

- Property site plan showing property lines, setback lines, existing building and planned addition/remodel.
- Accurate plans, including colored elevations, sufficient enough to provide appearance of the proposed structure and how it fits in with existing structures.
- Color scheme and material proposal and/or samples
- Application Fee

Plans should be submitted on 8.5 x 11" paper as long as they are readable at that size. If not readable at that size, then 11 x 17" paper should be used.

If you wish to include further information for the Board, such as booklets or pamphlets, please submit 25 copies of that information for inclusion in the agenda packets.

Address and/or Location: _____

1. Purpose of Request/Use: _____

2. Description of use and general appearance of surrounding property: _____

