

CITY OF LITCHFIELD PARK

RECREATION AND PUBLIC GROUNDS COMMISSION

Regular Meeting
Thursday, September 12, 2019
7:00 p.m.
City Hall Conference Room
Litchfield Park, Arizona 85340

Members of the Litchfield Park Recreation and Public Grounds Commission may attend either in person or by telephone conference call.

I. Call to Order

II. Pledge of Allegiance

III. Call to the Community (This is the time for citizens who would like to address the Commission on any non-agenda item. Action taken as a result of public comment will be limited to asking Staff to review the matter, asking that the matter be placed on a future agenda, or responding to criticism.)

IV. Response to Call to the Community

Information

There were no requests to speak at the Thursday, June 13, 2019 regular meeting.

V. Business

A. Minutes

**Information
Action**

Possible approval of the June 13, 2019 meeting minutes.

B. Yard of the Quarter

Action

The Commission will discuss the following nominations and select the winner for the 3rd quarter.

- 505 E. Fairway Dr.
- 101 N. Florence Ave.
- 305 W. Llano Dr.

C. City Center Update

Information

The Commission may discuss any ideas, suggestions, and thoughts on "The Park" designs, art projects and amenities.

D. Splash Pad

Information

Mr. Goodman will discuss the topic of splash pads in the City

Brian
Goodman

Brian
Goodman

Brian
Goodman

E. Camelback Park Exterior Wall

Information

Mr. Goodman will give the Commission a status of the wall.

Brian
Goodman

F. Camelback Rd. ROW

Information

Mr. Goodman will again discuss the Camelback Rd. ROW.

Brian
Goodman

G. Open Meeting Law

Information

Mr. Goodman will refresh the Commission on the Open Meeting Laws.

VI. RPGCOM Topics for Referral to City Council

**Information
Action**

Discussion of possible topics for referral to the City Council.

Brian
Goodman
Sonny
Culbreth

VII. Staff Report on Current Events

Information

The Commission will review and possibly discuss the monthly reports provided to City Council from the Public Works and Community and Recreation Services departments.

VIII. Commissioners Report on Current Events

Information

This is the time Commissioners may present a brief summary on current events. The Commission may not propose, discuss, deliberate, or take any legal action on the information presented, pursuant to A.R.S. §38-431.02.

IX. Adjournment

Action

Persons with special accessibility needs should contact City Hall,
(623) 935-5033 at least 48 hours prior to the meeting.

**MINUTES OF THE REGULAR MEETING OF THE LITCHFIELD PARK
RECREATION & PUBLIC GROUNDS COMMISSION
June 13, 2019**

I. Call to Order

The meeting was held in the Conference Room at City Hall and called to order by Chairperson Taddei at 7:01 pm.

Members Present: Chairperson Taddei, Vice Chairperson Phillips, Commissioners Dun, Schwartz, Schwake, Fix and Clair.

Staff Present: John Mazza, Assistant City Manager, Brian Goodman, Public Works Director, Stacey Frederico, Building Safety/Public Works Administrative Assistant.

II. Pledge of Allegiance

Chairperson Taddei led the Pledge of Allegiance.

III. Call to the Community

There were no requests to speak.

IV. Response to Call to the Community

There were none for the June 13, 2019 meeting.

V. Business

A. Minutes

Commissioner Schwake **moved, seconded** by Commissioner Fix, to approve the minutes of the meeting held on April 11, 2019; **unanimous approval.**

B. Yard of the Quarter

The following were the nominees for the 2nd quarter of 2019.

- 964 Castillo Dr. E.
- 14586 Village Pkwy.
- 351 S. Moreno Cir.

Vice Chairperson Phillips **moved, seconded** by Commissioner Dun to select 351 S. Moreno Cir. as the winner of Yard of the Quarter for the 2nd quarter; **unanimous approval.**

C. City Center – “The Park”

Mr. Mazza updated the Commission on the City Center. The general concept plan has been approved which starts a 90 day negotiation period. This means the Council will negotiate solely with Destination LP. At the end of the 90 day period the Council will decide if Destination LP gets the bid to be the developer or if it will go out for bid. Vice Chairperson Phillips stated she has had several people ask when the next public meeting will be. Mr. Mazza replied that there will not be a meeting until after the 90 day negotiation period.

Mr. Goodman talked about how Scout Park will play into the City Center. The empty area originally slated for the basketball court at Scout Park will most likely house Scout Lodge. The Lodge will be moved to this area to free up its current location for the development of the City Center. The basketball courts that use to be at Scout Park will not be put back in.

D. Diamondbacks Little League Field update

Mr. Mazza: The field dedication ceremony will be 6-21-19 @ 8:00 am. There will be shuttle buses starting at 7:00 am to take the public from City Hall to the field and back. The Diamondbacks are putting together a big production with several high profile RSVPs. Mr. Mazza praised the Public Works crew with the amazing work that they have done on the field.

Mr. Goodman: The field landscape is complete. The parking lot is being done now, laying 200 ton of granite and working on the entrance. The area alongside the field on Camelback Rd. is not owned by the City and there will not be a sidewalk put in at this time. The ROW is owned by Maricopa County. There have been discussions to obtain this area at some point.

VI. RPGCOM Topics for Referral to City Council

There were none at this time.

VII. Staff Report on Current Events

Mr. Goodman reported for Public Works;

- Palm trees trimming will be begin next week
- Spring planting has started
- The medians off of La Loma have been redone
- Lake algae blooms being monitored
- Cart path has been milled out and is being replaced
- Lots of roadwork will be starting

Mr. Mazza reported for Community and Recreation Services;

- Aquatics is in full swing with 240 kids registered
- Kindergarten summer bridge program is underway

Commissioners' Report on Current Events

- Commissioner Schwake - Kiwanis is hosting a free swim day for kids and families on Saturday
- Commissioner Dun invited the Commission to attend the US Army Flag Raising at City Hall

VIII. Adjournment

Commissioner Dun **moved, seconded** by Vice Chairperson Phillips, to adjourn the meeting; **unanimous passage**. Chairperson Taddei adjourned the meeting at 7:52 p.m.

APPROVED:
RECREATION AND PUBLIC GROUNDS COMMISSION

To: Mayor and City Council
Through: Bill Stephens, City Manager
From: Brian Goodman, Public Works Director
Meeting Date: September 18th, 2019

Maintenance

- Trees throughout the City are being watered regularly
- Manicuring of turf is done on a regular basis
- Spraying for weed control as needed
- Lake water is being monitored and algae is being treated
- Storm drains are being monitored and cleaned as needed
- Streets swept every 3 weeks

Areas of Interest

- Pine trees throughout the City are being monitored
- Spraying of turf for weed control is underway
- Turf is being prepped for over seeding
- Irrigation systems throughout the City are being updated and prepared for the winter months
- Little League Field at Village Park is complete
- Engineering is underway for the perimeter wall on Litchfield Rd.

Public Works Permits

- 9 ROW permits were issued

Community and Recreation Services

August 2019

To: Mayor Schoaf and City Council Members

From: Sonny Culbreth, Interim Assistant City Manager; Community & Recreation Services Director

Through: Bill Stephens, City Manager

Date: September 5, 2019

Re: August Community and Recreation Services Monthly Report

Special Events

All FY20 Special Event dates have been established and Staff is busy working on all the events. The Oktoberfest celebration gets the season rolling on October 5, 2019. This popular event will be held on the front lawn of the Wigwam from 6-9 p.m. and advanced ticket sales are going well. The first Arts in the Park Concert season kicks off on Sunday, October 6 on the front lawn of the Wigwam from 3-5 p.m. The concert features The 8 Tracks playing music from a time when 8 Tracks were a thing.

Youth Sports

The Fall Youth Sports Registration Ended August 26 2019. There are 348 kids participating in Litchfield Park Youth Sports; Basketball 191, Flag Football 40, and 118 in Tee Ball. Registration is still open to fill any spots left on teams so those numbers could go up. Staff is in the process of creating teams and schedules to distribute during the coaches meeting planned for the first week of September.

Aquatics:

Odyssey Prep Academy continues to lease the pool for swim practices 4x per week
The Flick 'N Float movie night August 24 with Incredibles 2 was a hit!
301 family members enjoyed the movie.
Two sessions of swim lessons were held in August.
Labor Day was the last day for customers to enjoy the pool this season. The opening date for next season is still being determined.

Communications:

Staff developed and published digital creatives to promote registration for the Litchfield Park Youth Sports Leagues.
Staff continued work on the October - December, 2019 issue of the CityLine.

Preschool

Preschool began classes this month with all classes operating at full capacity. There are a total of 57 children ages 3-5 enjoying this outstanding program. The curriculum is very broad including Art, Science and Spanish in addition to the fundamentals of Language, shapes and numbers.

Tennis

August Tennis classes are going well. All classes are full and have a wait list for openings. The tennis lights are scheduled to be changed over to LED lighting in September.